

ODL Annual Report - Fiscal Year: 2012

Finalized YESApproved YESLibrary: **SOUTHERN OAKS LIBRARY**

ID: 9720

Library Data and Demographics

Section Finalized YESEstimated Data? NO

Name:	SOUTHERN OAKS LIBRARY		
County:	OKLAHOMA	Type:	BR
Mail Address:	SAME AS ST. ADDRESS		
Street Address:	6900 S. Walker		
City:	Oklahoma City	Zip:	73139-7203 (Street) 73139-7203 (Mail)
Phone:	405-631-4468	Fax:	405-606-3484
Toll Free - 800#:			
Director's Email:	rwayland@metrolibrary.org		
Library's Web Page:	www.metrolibrary.org		
Population:	Adult	Juvenile	Total
City:	73,075	25,067	98,142
County:	537,515	181,118	718,633
County Service Area:	718	Square Miles	Do you serve all in county w/o charge? <u>YES</u> If NO, Describe:

Director/Librarian:	Randy Wayland				
Person Completing:	Jon Rollman				
City Manager/Mayor:					
Number Of Branches:	0	BookMobiles:	0	Other Outlets:	0
Number Of Other Outlets:					

Note: City pop from MLS defined service area 2008

Total Staff FTE	20.43	MLS FTE	4.5	Librarian FTE:	2.5	Other FTE:	11.93
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Library Data and Demographics(2)

Square Footage For Library: Do you have meeting rooms?

Year Built:

Housed in a building owned or maintained by local government or the system?

Has any building in the library or system been renovated, expanded, or new construction completed withing the period covered by this report?

Total amount spent of building maintenance and/or rent:

Building maintenance and/or rent paid by:

-- Specify if OTHER:

US/State Districts/Representatives

U.S. Congressional District:

Oklahoma House District:

Oklahoma Senate District:

Holdings

Section Finalized YES

Estimated Data? NO

Printed Materials	Physical Units	Titles	Added	Discarded
Bound (Books/Serials/Etc.)				
Adult:	65,081	61,176	15,922	16,037
Juvenile:	28,838	27,108	5,526	3,836
Total Bound:	93,919	88,284	21,448	19,873
Unbound Current Serial Subscriptions (Non Electronic)				
	154	153	4	4

Total Printed Materials:	94,073	88,437	21,452	19,877
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Electronic Materials	Physical Units	Titles	Added	Discarded
Audio Materials:	6,716	6,313	1,961	997
Downloadable Audio Titles:	0			
Video Materials:	6,236	6,174	2,265	1,186
Downloadable Video Titles:	0			

E-Books:	0	0	0	0
E-Serials:	0	0	0	0
Licensed Databases:	114	114	20	1
Total Electronic Materials:	114	114	20	1

Database Detail:	- Paid by your Library	- by other coop	- by State Library
	114	1	35
Licensed Databases:	Ancestry.com, Auto Repair Reference Center, HeritageQuest, Learning Express, Mitchell Repair (auto), Morningstar, NewsBank, NoveList, NoveList K-8, Reference USA		
Other Databases:	A to Z Maps Online, A to Z the USA, A to Z World Travel, Academic Search Premier (EbscoHost), AccessScience (McGraw-Hill)		

Library Hours

Section Finalized YES

Main/HQ

Hours open per week:	<input type="text" value="70.00"/>	Total Annual Hours:	<input type="text" value="3,640.00"/>
Hours after 5pm M-F:	<input type="text" value="17.00"/>		
Hours Sat, Sun:	<input type="text" value="13.00"/>		
Days Closed for Holidays:	<input type="text" value="14.00"/>		
Weeks open per year:	<input type="text" value="52.00"/>		

Regular Hours

	Period 1		Period 2		Period 3	
Sun:	<input type="text" value="01:00PM"/>	<input type="text" value="06:00PM"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Mon:	<input type="text" value="09:00AM"/>	<input type="text" value="09:00PM"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Tues:	<input type="text" value="09:00AM"/>	<input type="text" value="09:00PM"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Wed:	<input type="text" value="09:00AM"/>	<input type="text" value="09:00PM"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Thurs:	<input type="text" value="09:00AM"/>	<input type="text" value="09:00PM"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Fri:	<input type="text" value="09:00AM"/>	<input type="text" value="06:00PM"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Sat:	<input type="text" value="09:00AM"/>	<input type="text" value="05:00PM"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Total Regular Hours Per Week					70.00	

Summer Hours

	Period 1		Period 2		Period 3	
Sun:	<input type="text"/>					
Mon:	<input type="text"/>					
Tues:	<input type="text"/>					
Wed:	<input type="text"/>					
Thurs:	<input type="text"/>					
Fri:	<input type="text"/>					
Sat:	<input type="text"/>					
Total Summer Hours Per Week					0.00	

Reference/Circulation

Section Finalized YES

Estimated Data? NO

Annual Circulation Transactions

Adult	Juvenile:	Total:
<input type="text" value="347,877"/>	<input type="text" value="146,486"/>	<input type="text" value="494,363"/>

Annual Circulation Transactions Per Capita:

Annual Library Visits:

Borrowers

Section Finalized YES

Estimated Data? NO

Number Of Registered Borrowers

Adult:	Juvenile:	Total:
<input type="text" value="36,701"/>	<input type="text" value="13,006"/>	<input type="text" value="49,707"/>

Number of Family Cards:

Re-Register?

If no to re-register, describe how borrowing records are kept up to date

Programs/InterLibrary

Section Finalized YES

Estimated Data? NO

Programs	Number	Attendance
Summer 6/11 - 8/11 Note: Last Years Program	14	1,875
Other programs for children 7/11 - 6/12	84	1,900
Programs given for adults 7/11 - 6/12	75	5,222
Summer Teens 6/11 - 8/11 Note: Last Years Program	3	497
Programs given for teens 7/11 - 6/12	73	668
Total Programs:		249
Program Attendance Per Capita:		0.10

Continuing Education

# of Staff	# of Board	Total CEs
<input type="text" value="25"/>	<input type="text" value="0"/>	<input type="text" value="24"/>

Electronic Service and Internet Use

Does your library provide electronic services?
(eg. bibliographic and full-text databases, multimedia, EBSCO)

Does your library have internet access?

Number of users annually

Number of Headquarter/Main Internet Stations? Total
Public Staff: Shared

Internet access is via:

Internet have WIFI?:

Type of connection:

Does your library use an internet filter?

- If yes, which filter:

Salaries and Benefits

Section Finalized YES

Estimated Data? NO

Salaries

Beginning Librarian's Annual Salary:	<input type="text" value="\$65,686.00"/>
Director's Current Annual Salary:	<input type="text" value="\$84,552.00"/>
Director's Hours Per Week:	<input type="text" value="40"/>
Hourly Wage:	<input type="text" value="\$0.00"/>
Salary @ On \$7.25 per hour:	<input type="text" value="\$15,080.00"/>

Other Salaries

(Annual)

Assistant or Deputy Director (Avg):	<input type="text" value="\$0.00"/>	Department Head:	<input type="text" value="\$0.00"/>
Information Technology Director:	<input type="text" value="\$0.00"/>	Selector:	<input type="text" value="\$0.00"/>

Board/Staff Data

Section Finalized YES

Months The Board Meets

Jan Feb Mar Apr May Jun
 Jul Aug Sep Oct Nov Dec

Board meeting time:
In which week?
Day of week:
MeetFrequency

Number of Board Members:

Number of Staff Members:

BROWN, KIRSTIE	Library Aide (P-T)	Other	30.00	Y
FTE: 0.75	Certification: Certified? <input checked="" type="checkbox"/>	Level: <input type="text"/>	Year: <input type="text"/>	Hired This Year? <input checked="" type="checkbox"/>
CAMPBELL, JEFFERY	Library Aide (P-T)	Other	22.75	Y
FTE: 0.57	Certification: Certified? <input type="checkbox"/>	Level: <input type="text"/>	Year: <input type="text"/>	Hired This Year? <input type="checkbox"/>
CLYMER, NATHAN	Public Computer Spclst	Other	30.00	Y
FTE: 0.75	Certification: Certified? <input checked="" type="checkbox"/>	Level: <input type="text"/>	Year: <input type="text"/>	Hired This Year? <input checked="" type="checkbox"/>
DANIEL, EDITH	Associate Librarian	Librarian	20.00	Y
FTE: 0.50	Certification: Certified? <input type="checkbox"/>	Level: <input type="text"/>	Year: <input type="text"/>	Hired This Year? <input type="checkbox"/>
FRIED, KARA	Circulation Clerk	Other	20.00	Y
FTE: 0.50	Certification: Certified? <input checked="" type="checkbox"/>	Level: <input type="text"/>	Year: <input type="text"/>	Hired This Year? <input checked="" type="checkbox"/>
GREEN, EMILY	Library Aide (P-T)	Other	20.00	N
FTE: 0.50	Certification: Certified? <input checked="" type="checkbox"/>	Level: <input type="text"/>	Year: <input type="text"/>	Hired This Year? <input checked="" type="checkbox"/>
HILBERT, JOHN	Librarian	MLS	40.00	Y
FTE: 1.00	Certification: Certified? <input checked="" type="checkbox"/>	Level: <input type="text"/>	Year: <input type="text"/>	Hired This Year? <input checked="" type="checkbox"/>
JONES, CHERYLL	Librarian	MLS	40.00	Y
FTE: 1.00	Certification: Certified? <input checked="" type="checkbox"/>	Level: <input type="text"/>	Year: <input type="text"/>	Hired This Year? <input checked="" type="checkbox"/>
KHADER, LENA	Library Aide (P-T)	Other	14.75	Y
FTE: 0.37	Certification: Certified? <input checked="" type="checkbox"/>	Level: <input type="text"/>	Year: <input type="text"/>	Hired This Year? <input checked="" type="checkbox"/>
KURTH, GALEN	Librarian	MLS	40.00	Y
FTE: 1.00	Certification: Certified? <input checked="" type="checkbox"/>	Level: <input type="text"/>	Year: <input type="text"/>	Hired This Year? <input checked="" type="checkbox"/>
LITTLE, WANDA	Library Aide (P-T)	Other	15.75	Y
FTE: 0.39	Certification: Certified? <input checked="" type="checkbox"/>	Level: <input type="text"/>	Year: <input type="text"/>	Hired This Year? <input checked="" type="checkbox"/>
MONTGOMERY, DEBORAH	Circulation Clerk	Other	40.00	Y
FTE: 1.00	Certification: Certified? <input checked="" type="checkbox"/>	Level: <input type="text"/>	Year: <input type="text"/>	Hired This Year? <input checked="" type="checkbox"/>
NELSON, SHARON	Library Aide (P-T)	Other	30.00	Y
FTE: 0.75	Certification: Certified? <input checked="" type="checkbox"/>	Level: <input type="text"/>	Year: <input type="text"/>	Hired This Year? <input checked="" type="checkbox"/>
O'NEIL, STACEY	Library Aide (P-T)	Other	20.00	Y
FTE: 0.50	Certification: Certified? <input checked="" type="checkbox"/>	Level: <input type="text"/>	Year: <input type="text"/>	Hired This Year? <input checked="" type="checkbox"/>

PARR, BARBARA	Circulation Clerk	Other	20.00	Y
FTE: 0.50	Certification: Certified? <input checked="" type="checkbox"/>	Level: <input type="text"/>	Year: <input type="text"/>	Hired This Year? <input checked="" type="checkbox"/>
PHILLIPS, BEVERLY	Librarian	MLS	40.00	Y
FTE: 1.00	Certification: Certified? <input checked="" type="checkbox"/>	Level: <input type="text"/>	Year: <input type="text"/>	Hired This Year? <input checked="" type="checkbox"/>
PHILLIPS, SALLY	Circulation Clerk	Other	40.00	Y
FTE: 1.00	Certification: Certified? <input checked="" type="checkbox"/>	Level: <input type="text"/>	Year: <input type="text"/>	Hired This Year? <input checked="" type="checkbox"/>
SCHOFIELD, JULIE	Circulation Clerk	Other	40.00	Y
FTE: 1.00	Certification: Certified? <input checked="" type="checkbox"/>	Level: <input type="text"/>	Year: <input type="text"/>	Hired This Year? <input checked="" type="checkbox"/>
STINSON, SUSAN	Circulation Clerk	Other	40.00	Y
FTE: 1.00	Certification: Certified? <input checked="" type="checkbox"/>	Level: <input type="text"/>	Year: <input type="text"/>	Hired This Year? <input checked="" type="checkbox"/>
VACANT,	Librarian		20.00	
FTE: 0.50	Certification: Certified? <input type="checkbox"/>	Level: <input type="text"/>	Year: <input type="text"/>	Hired This Year? <input checked="" type="checkbox"/>
VACANT,	Asst Mgr of Library Ops		40.00	
FTE: 1.00	Certification: Certified? <input type="checkbox"/>	Level: <input type="text"/>	Year: <input type="text"/>	Hired This Year? <input checked="" type="checkbox"/>
WALKER, DANIELLE	Library Aide (P-T)	Other	20.00	Y
FTE: 0.50	Certification: Certified? <input checked="" type="checkbox"/>	Level: <input type="text"/>	Year: <input type="text"/>	Hired This Year? <input checked="" type="checkbox"/>
WAYLAND, RANDY	Manager of Library Ops II	Librarian	40.00	Y
FTE: 1.00	Certification: Certified? <input checked="" type="checkbox"/>	Level: <input type="text"/>	Year: <input type="text"/>	Hired This Year? <input checked="" type="checkbox"/>
WEAVER, DANIEL	Library Aide (P-T)	Other	26.00	Y
FTE: 0.65	Certification: Certified? <input type="checkbox"/>	Level: <input type="text"/>	Year: <input type="text"/>	Hired This Year? <input checked="" type="checkbox"/>
WEBB, CATHY	Library Aide (P-T)	Other	23.00	Y
FTE: 0.58	Certification: Certified? <input checked="" type="checkbox"/>	Level: <input type="text"/>	Year: <input type="text"/>	Hired This Year? <input checked="" type="checkbox"/>

Board Members

Section Finalized

Last Update with FY: **2012** Library: **SOUTHERN OAKS LIBRARY**

Total Members: 0

Home Phone:

Business Phone:

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Position:

Term Ends: